

# Vyacheslav Volkov

IT Project Manager

**Contacts:** [vch.volkov1989@gmail.com](mailto:vch.volkov1989@gmail.com) | [@VchVolkov](https://twitter.com/VchVolkov)

## About Me

Project Manager / Product-oriented PM with 13+ years of experience across logistics and IT. Experience in project delivery and product R&D. Teams of 5–20 people.

Working at the intersection of business and engineering. Hands-on with APIs and integrations, with a basic understanding of system architecture, Python and HTML. Establishing QA processes and testing.

Managing projects end-to-end, from idea to release and support. Building processes from scratch, bringing structure to chaos. Responsible for delivery timelines and outcomes.

Figma, Jira, Confluence. PMBoK, Waterfall, Agile (Scrum, Kanban).



## Work Experience

### >> IT Project Manager | Bizandsoft, November 2024 – Present

**Bizandsoft** is a SaaS vendor building solutions for amoCRM, including widgets and integrations for sales and business process automation (B2B).

**Team:** 3 support specialists, QA engineer, 2 full-stack developers.

#### Key responsibilities:

- Managing the full development lifecycle of high-load SaaS products and commercial integrations (amoCRM), from requirements to release and support.
- Coordinating cross-functional teams (engineering, QA, support) and ensuring stable releases.
- Working closely with the CEO / Product Owner and external clients to define requirements, set priorities, and manage expectations.
- Owning backlog management, including prioritisation, planning, and release tracking.
- Preparing and maintaining project documentation.

#### Achievements:

- Established testing processes and optimised QA workflows, improving release stability and product quality.
- Enhanced planning, prioritisation, and QA processes, increasing task completion by ~25% in 2025.
- Launched an internship programme from scratch, including framework design, evaluation criteria, documentation, and candidate selection. Top-performing interns received full-time offers.

### >> IT Project Manager | Bogoda Digital Pro, April 2023 – November 2024

**Bogoda Digital Pro** is an international IT company developing web and mobile products. Its main project, Guider Pro, is a global startup offering a digital directory of companies and services with an integrated map for users and tourists.

**Cross-functional team:** Back-end & frontend developers, QA, designers, analysts, DevOps.

#### Key responsibilities:

- Managing development teams using Agile/Scrum practices.
- Forming project teams, setting goals, and monitoring timelines and workload.
- Managing the full project lifecycle, from planning through to release.
- Coordinating development, testing, and cross-functional teams.
- Managing risks, changes, and stakeholder expectations.

#### Achievements:

- Led the transition to cross-functional project teams, improving process transparency and accelerating decision-making.
- Established testing processes, improving product quality and QA efficiency.
- Initiated CI/CD implementation, simplifying releases and increasing delivery stability.

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## Work Experience

**>>> Head of Department** | Glovis, June 2012 – February 2023

**Glovis** is a logistics company specialising in supply chain management, transportation, and warehouse logistics.

**Team** of 15-20 people.

### Key responsibilities:

- Leading the department and overseeing the team.
- Planning and monitoring work schedules.
- Estimating labour costs and resource planning.
- Managing processes, changes, and operational risks.
- Handling reporting and staff development.
- Using SAP and 1C for operational and management processes.

### Achievements:

Recognised as "Employee of the Year" multiple times for management and operational performance.

## Education

**2024 | Management, Organisational Management**

*Moscow Economic Institute (MEI)*

## Courses

**Python (basic level)**

*Skillbox, 2023*

**Fundamentals of Web Development (HTML/CSS)**

*Skillbox, 2023*

**Git Version Control System**

*Skillbox, 2023*

**Figma from Beginner to PRO**

*Skillbox, 2023*

**Project Management**

*NSUEM, 2023*

**Critical Thinking**

*NSTU, 2023*

## Languages

English

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Russian

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## Skills and Tools

### Technical

API, Python (basic/intermediate), HTML, SQL, Postman

### Project Management

Agile (Scrum, Kanban), Waterfall, PMBoK

### Tools

Jira, Confluence, Figma, Miro, Notion